Pupil Acceptable Use Agreements

Early Years/ KS1 and KS2

All Saints CE Primary and Nursery School

This policy is due for review on 9/9/27

Early Years / Key Stage 1

My Safe Technology Rules

These rules help me use computers, tablets, phones, smart devices and the internet safely and kindly.

My rule	I understand
I ask an adult before I use a device, app, game or website.	
I use the things my adult or teacher says are okay for me.	
I keep my password and personal information private.	
I am kind and respectful when I use technology.	
I ask before I take a photo, video or recording of someone.	
I ask before I use a smart watch or other connected device.	
I tell an adult if I see or hear something that worries, frightens or upsets me.	
I tell an adult if someone online asks me to do something that feels wrong or secret.	
If I click or send something by mistake, I tell an adult so they can help me.	
I look after the setting's devices and tell an adult if something is broken or not working properly.	
Adult discussion: Adults should explain that	

My rule	I understand
the setting may be able to see or check activity on its own devices and services to help keep everyone safe. Use the setting's preferred child-friendly explanation rather than technical monitoring language.	

Our agreement

We have talked about these rules together.

Child's name	
Adult who discussed the agreement	
Date	

Key Stage 2

My Acceptable Use Agreement

Technology can help me learn, communicate and be creative. I agree to use it safely, responsibly and respectfully.

Keep myself safe

- I keep my passwords, login details and personal information private.
- I use only accounts, apps, websites, AI tools and services that the setting has allowed me to use.
- I think carefully before I click links, download files or respond to messages.
- I tell a trusted adult if something online worries me, upsets me, asks me to keep a secret, or asks for personal information.
- If I make a mistake online, I tell an adult as soon as I can so they can help.

Keep other people safe

- I am kind and respectful in messages, games, shared work and other online spaces.
- I ask before I take, share or post a photo, video or recording of someone.
- I do not create, ask for, share or forward sexual, frightening, cruel or harmful images or messages.
- I do not pretend to be another person or use AI to make fake images, voices or messages about them.
- I tell an adult if I see bullying, threatening behaviour or something that could harm someone.

Look after accounts and devices

- I use my own account and do not try to access someone else's account.

- I do not share passwords or security codes with friends.
- I look after setting devices and report damage, loss or unusual behaviour.
- I do not try to bypass filtering, monitoring, security or other safety controls.
- I follow the setting's rules for phones, smart watches, smart glasses and other personal or connected devices.

Use AI and smart technology responsibly

- I use AI only when my teacher or the setting says I may.
- I do not put personal or private information about myself or someone else into an AI tool unless a member of staff says it is safe to do so.
- I remember that AI can be wrong, biased or make things up, so I check important information.
- I do not use smart watches, smart glasses, wearable cameras or other devices to record or message people when the setting's rules do not allow it.

I understand

- The setting may monitor activity on its systems, accounts and managed devices to help keep people and technology safe.
- If I do not follow this agreement, the setting may limit my access to technology or respond under its Behaviour, Safeguarding or Mobile Phone and Personal Device policies.
- I can always ask a trusted adult for help.

Agreement

Pupil name	
Pupil signature / acknowledgement	
Date	